

## **PRIVACY STATEMENT**

This **Privacy Statement** applies to **www.corkscrewinn.com**, owned and operated by The Corkscrew Inn Corporation. This Privacy Statement describes how we collect and use the information, which may include personal data, you provide to us through our website, and describes the choices available to you regarding our use of your personal data and how you can access and update this data.

### **Data Collection**

The types of personal data that we collect include:

Your first name, last name, email address, phone number, and home address; Credit card details (type of card, credit card number, name on card, expiration date); Guest stay data, including date and approximate time of arrival and departure, special requests made, dietary limitations if any, room preference.

You may always choose what personal data (if any) you want to provide to us. However, if you choose not to provide certain details, some of your transactions with us may be impacted.

# **Processing Purposes**

We use your personal data for the following purposes:

- A. Reservations: We use your personal data to complete and administer your online reservation.
- B. Customer Service: We use your personal data to provide customer service.
- C. Guest Reviews: We may use your contact data to invite you by email to write a guest review after your stay.
- D. Legal and Compliance: In rare cases, we may need to use the information provided, which may include personal data, to handle and resolve legal disputes or complaints, for regulatory investigations and compliance, or to comply with lawful requests from law enforcement insofar as it is required by law.

### Legal Bases

In view of purposes A and B, we rely on the performance of a contract: The use of your data may be necessary to perform the contract that you have with us. For example, if you use our services to make an online reservation, we will use your data to carry out our obligation to complete and administer that reservation under the contract that we have with you.

In view of purpose C, we rely on its legitimate interests: We use your data for our legitimate interests, such as providing you with the best appropriate content for our website. In respect of purpose D, we also rely, where applicable, on our obligation to comply with applicable law.

If needed in accordance with applicable law, we will ask for your consent. You can withdraw your consent anytime by contacting us at any of the addresses at the end of this Privacy Statement. If you want to object to the processing set out under C-D, please contact info@corkscrewinn.com.

## **Data Sharing**

Third-party service providers: We use a third-party service provider to process your credit card data strictly on our behalf for the purpose of facilitating reservation payments. This service provider is bound by confidentiality clauses and not allowed to use your personal data for its own purposes or any other purpose.

Competent authorities: We disclose personal data to law enforcement and other governmental authorities insofar as it is required by law or is strictly necessary for the prevention, detection or prosecution of criminal acts and fraud.

## Security

We use appropriate business systems and procedures to protect and safeguard information including personal data. Only authorized personnel are permitted to access personal data in the course of their work.

#### **Data Retention**

We will retain your information, which may include personal data, for as long as we deem it necessary to provide services to you, comply with applicable laws, resolve disputes with any parties, and otherwise as necessary to allow us to conduct our business, including to detect and prevent fraud or other illegal activities. All personal data we retain will be subject to this Privacy Statement. If you have a question about a specific retention period for certain types of personal data we process about you, contact us using the contact details included below.

## **Your Choices and Rights**

We want you to be in control of how your personal data is used by us. You can do this in the following ways:

You can ask us for a copy of the personal data we hold about you;

You can inform us of any changes to your personal data, or you can ask us to correct any of the personal data we hold about you;

In certain situations, you can ask us to erase, block, or restrict the processing of the personal data we hold about you, or object to particular ways in which we are using your personal data.

Where we are using your personal data on the basis of your consent, you are entitled to withdraw that consent at any time subject to applicable law. Moreover, where we process your personal data based on legitimate interest or the public interest, you have the right to object at any time to that use of your personal data, subject to applicable law.

We rely on you to ensure that your personal data is complete, accurate, and current. Be sure to inform us as soon as possible regarding any changes to or inaccuracies in your personal data by contacting info@corkscrewinn.com. We will handle your request in accordance with the applicable law.

### **Questions or Complaints**

If you have questions or concerns about our processing of your personal data, or if you want to exercise any of the rights you have under this notice, you are welcome to contact us at info@corkscrewinn.com. You may also contact your local data protection authority with questions and complaints.

## **Changes to the Notice**

This Privacy Statement may change for time to time. If you want to see changes, we invite you to access this Privacy Statement to see the changes. If we make material changes or changes that will have an impact on you (e.g. if we start processing your personal data for a purpose other than those set out above), we will contact you prior to starting that processing.

May 2018